

## **TERMS OF REFERENCE FOR A CONSULTANCY TO DEVELOP AN EMIS PARTNER COORDINATION FRAMEWORK AND TOOLS**

**Country:** South Sudan

**Implementing Institution:** African Union – AU-IPED (under the Department of Education Science Technology and Innovation)

**Programme:** GPE KIX – Data Systems Strengthening

**Duration:** 5 working weeks

### **1. Background**

Following the recent EMIS systems assessment and capacity building workshop conducted in South Sudan under the GPE KIX initiative, multiple partners are actively supporting education data systems in the country.

While this support is valuable, it is currently fragmented. Different partners are working in parallel, often with limited coordination, leading to duplication, gaps, and inefficiencies.

There is a strong need for a structured coordination approach led by the Ministry of Education to align partner support, improve efficiency, strengthen data governance, and ensure sustainability.

To address this, AU-IPED seeks to engage an expert to develop a Partner Coordination Framework, along with practical tools and templates to support coordination.

### **2. Objective**

To develop a practical and country-owned EMIS Partner Coordination Framework, including tools and templates, to support the Government of South Sudan in coordinating all EMIS-related partners effectively.

### **3. Specific Objectives**

- Analyse the current EMIS partner landscape and coordination gaps
- Develop a clear coordination framework aligned with government structures
- Design practical tools and templates for partner engagement and tracking

- Propose a governance structure for coordination
- Support validation of the framework with stakeholders

## **4. Scope of Work**

### ***4.1 Situational Analysis***

- Review EMIS assessment findings
- Map partners and support areas
- Identify overlaps and gaps
- Assess existing coordination mechanisms

### ***4.2 Development of Framework***

- Define coordination principles
- Establish institutional structure
- Clarify roles and responsibilities
- Define coordination processes

### ***4.3 Tools and Templates***

- Partner mapping template
- Activity tracking matrix
- Engagement plan
- Reporting template
- Meeting templates
- Alignment checklist
- Data sharing template

### ***4.4 Implementation Guidance***

- Provide roadmap (6–12 months)
- Define institutionalisation steps
- Recommend capacity needs

#### **4.5 Validation**

- Present draft
- Facilitate validation session
- Finalise framework

### **5. Expected Deliverables**

- Inception Report
- Draft Framework and Tools
- Validation Report
- Final Framework and Toolkit

### **6. Duration**

5 working weeks

### **7. Reporting**

The consultant will report to GESCI, AU-IPED and the Ministry of Education, South Sudan.

### **8. Qualifications**

- Minimum 5 years' experience in EMIS or education systems
- Experience working with the African Union or Ministries
- Expertise in coordination frameworks
- Degree in Education, Policy, or related field

### **9. Payment**

- 30% inception
- 40% draft
- 30% final

## 10. Principles

The framework should be simple, practical, government-led, adaptable, and aligned with national priorities.

## 11. Application Requirements

Interested candidates should submit:

- Updated CV
- Brief technical approach
- Financial proposal
- 3 references

The applications should be sent to [procurement@gesci.org](mailto:procurement@gesci.org) by **10<sup>th</sup> April, 2026**.